It doesn't matter how many resources you have...

If you don't know how to use them; it will never be enough!

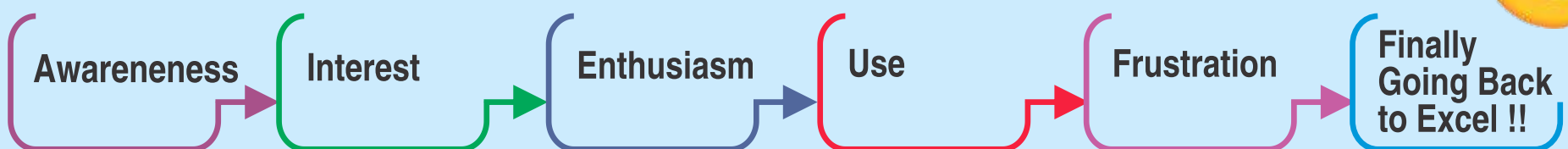# Effective Use of Microsoft® Project for Project Success

(Based on exhaustive experience of working on Microsoft® Project)

Mode: **Online** | Duration: **2 Days (14 Hrs.)**

Common pattern of using Microsoft® Project

Awareness → Interest → Enthusiasm → Use → Frustration → Finally Going Back to Excel !!

So to change the above pattern, this course is designed to make participants comfortable & confident in using Microsoft® Project. The course helps in eliminating the frustration and leading projects to success through Effective use of Microsoft® Project. This course teaches the tool, it's application and also helps in "Exploiting" the tool to suit the project needs. The course helps in understanding the logic behind using Microsoft® Project.

Although this is a training course; the course is designed for application-oriented understanding of Microsoft® Project as a tool and not for BOOKISH understanding of concepts.

EFFORT + WRONG TOOLS = FRUSTRATION

To avoid frustration in project scheduling use Microsoft® Project!

LEARN THE ART AND SCIENCE OF MANAGING PROJECTS WITH MICROSOFT PROJECT!!

Who should attend

Project Sponsors, Program Managers, Project Managers, Project Leaders, Project Engineers / Programmers / Assistants, Delivery Team Members, Project / Team Leads, PMO Members, Senior Consultants, Administrators, Staff Members, Business Analysts, any professional aspiring to become a effective Project Manager etc. involved in planning and implementation of projects from all sectors and disciplines.

Please note: All participants need to have Microsoft® Project (any version) installed on their machines / laptops.

Learning Objectives: The course will enable you to...

- Gain Project Management knowledge
- Certificate: 14 Contact hours of Project Management education
- Gain a sound understanding of the Microsoft® Project program
- Use and understand significance of various views, tables & reports
- Read and review the project schedule
- Learn the use and significance of various views, tables and reports
- Develop easy to track project schedules
- Track, analyse and report schedule progress by different methods
- Read and review the project schedule
- Create-&-practice Schedule development & Schedule tracking checklists
- The checklists are created considering practical situations
- Discussion on concept of Buffer Management using MS Project
- Multi-project scheduling with common resource pool (A Program scenario!)

FACILITATOR
Sameer Kamalapurkar - PMP®, PMI-ACP®
Catalyst - Project Management, facilitator & mentor!

An engineering and a management graduate, Sameer has acquired Project Management Professional (PMP)® certification long-ago. He has been conducting Project Management trainings since 2001. He has conducted more than 23,000 hours of training in Project Management domain including 500+ workshops on PMP® Certification. The best part is that 98% of the candidates have successfully cleared PMP® exam in their first attempt after attending Sameer's training.
That's quite a success rate!